



Date: September 19, 2022

To: Wanda S. Page, City Manager
Through: Keith Chadwell, Deputy City Manager
From: Victoria W. Samayoa, Administrative Coordinator
Subject: Interlocal Agreement with Durham County for Master Aging Plan Implementation

Executive Summary

This Interlocal Agreement is between the City of Durham and the County of Durham for the joint funding of one or more local organizations to operationalize current and future Master Aging Plans and related initiatives for older residents in Durham.

Motion

To resolve that the City Manager be authorized to execute an Interlocal Agreement (“ILA”) with Durham County regarding City-County Master Aging Plan Implementation.

Background

The City and County desire to work together to jointly fund one or more local organizations to operationalize current and future Master Aging Plans (MAP) and related initiatives that will help make Durham a place where older residents can age more successfully and continue to live more fruitful lives. This Interlocal Agreement, effective as of July 1, 2022, is made pursuant to Article 20 of Chapter 160A of the North Carolina General Statutes (NCGS).

Issues and Analysis

The City and the County passed their respective FY22 budgets with funding for this purpose and subsequently agreed that the City would transfer its funding to the County and that the County will bear primary responsibility for contracting with supporting organizations, monitoring progress, and sharing (or causing to be shared) periodic reports on progress related to MAP implementation. In consideration of the mutual covenants and the mutual benefits to result therefrom, the parties have reached agreement.

The contractor(s) selected by the County for MAP implementation shall provide an annual operational budget to the appropriate City and County contacts no later than April 1st of the prior year. For the County, this would be the Goal 2 General Manager and the County Manager’s Office/for the City this would be the City Manager’s Office and the Deputy City Manager in charge of the Department of Community Development. City and County funding for this program is not guaranteed and is always subject to the respective bodies’ annual budgeting processes.

The County agrees to require regular reports on MAP implementation from its contractor(s) and to provide those in a timely fashion to the City. The County further agrees, within reason and in a timely fashion, to provide the City with any additional information that may be requested regarding MAP implementation activities or funding.

At the end of each fiscal year, the Finance Director of the City and the Finance Director of the County shall meet to conduct a review and reconciliation of amounts paid and payable under this Agreement. The goal of this reconciliation is to ensure that the City and County contributed equally to the agreed-upon costs of MAP implementation. Any adjustments or payments as may be necessary to effectuate the reconciliation agreed upon by the Finance Directors shall be promptly made. Reconciliation shall be completed prior to October 15 of each fiscal year.

This Agreement shall be effective as of the date first written above and shall automatically renew unless terminated by either party. Termination by either party shall require 90-days' written notice of the intent to terminate.

This Agreement may be amended at any time upon mutual written agreement of the City and County. The City Council and County Commissioners shall be the final authority in approving all amendments.

Alternatives

The City Council may choose not to participate in this joint City-County initiative and consider alternative plans for aging services.

Financial Impact

Since no funds for MAP implementation were expended in FY21-22, initial funding and implementation are moving to FY22-23. The City shall pay the County on a monthly basis an amount equal to one-twelfth (1/12) of the City's total, annual commitment, with these payments reconciled with other Interlocal payments on a regular basis by the chief financial officers (or designees) of the City and County.

The approved budgeted amount from the City General Fund is \$150,000.

Equal Business Opportunity Summary

Due to the nature of this agenda item, a review by the Equity & Inclusion Department was not required.

Contractor Workforce Diversity & Hiring Practices

Due to the nature of this agenda item, obtaining Contractor Workforce Diversity & Hiring Practices information is not applicable.

Attachments

Durham City-County Interlocal Agreement Master Aging Plan Implementation