



**Date:** May 16, 2022

**To:** Wanda S. Page, City Manager  
**Through:** Bertha T. Johnson, Deputy City Manager  
**From:** Marvin G. Williams, Director of Public Works  
**Subject:** Contract SW-86, Public Works Street Maintenance Repairs 2022

### **Executive Summary**

On April 11, 2022, the Department of Public Works (DPW) opened bids for Contract SW-86 PW Street Maintenance Repairs 2022. This contract is for the repair of asphalt, sidewalk, curb and gutter, driveway aprons and curb ramp repairs associated with Department of Water Management (DWM) utility cuts and sidewalk repairs at various locations throughout the City. The lowest responsive bid was submitted by Browe Construction Company of Selma, North Carolina.

### **Motion**

To authorize the City Manager to execute contract SW-86 Public Works Street Maintenance Repairs 2022 with Browe Construction Company in the amount of \$3,592,186;

To establish a contingency fund in the amount of \$89,804.65; and

To authorize the City Manager to negotiate and execute change orders to the contract provided that the total contract does not exceed \$3,681,990.65.

### **Background**

The Department of Public Works originally advertised the project on February 23, 2022 with a bid opening on March 25, 2022. Under formal bidding statutes three bids are required to open; only one was received. The project was re-advertised and the second bid opening was conducted on April 11, 2022.

In FY22 funds were allocated for work associated with maintenance of the City's water and sewer systems. The DPW Maintenance Division will perform spot repairs on broken streets, sidewalks, curb and gutter and driveway aprons where water/sewer repairs and new service installs were performed by crews from the DWM. Restoration and repairs to these locations are typically handled by the DPW Maintenance Division staff. However, due to the significant number of requests that are being directed to Public Works staff, the decision was made by department management to utilize the services of a contractor to assist with the completion of these repairs. The DPW maintenance repairs will occur at 750 (+) different locations throughout the City.

**Issues and Analysis**

The following is a summary of bids received:

<u>Company</u>	<u>Bid Amount</u>
Browe Construction Company	\$3,592,186.00

**Alternatives**

City Council can choose to not proceed with this project and redirect the funding to another project. The City Manager can award the project since the bid received is competitive.

**Financial Impact**

Funds for this project are available in the following CIP account(s):

Water E&I Funds – Construction:	4100P002-732001-P0AD8	\$1,796,093
Sewer E&I Funds – Construction:	4100P002-732001-P2679	\$1,796,093
Sewer E&I Funds – Contingency:	4100P002-731900-P2679	\$89,804.65
	Total=	\$3,681,990.65

**Equal Business Opportunity Summary**

The Finance Department reviewed the bid submitted by Browe Construction Company of Selma, NC. The goals for the project were 11% MUBE and 7% WUBE. The firm met the assigned goals and was in compliance with the Ordinance to promote Equal Business Opportunities in City Contracting.

**UBE REQUIREMENTS**

Browe Construction is a certified WUBE firm (89%) and will subcontract to the following certified MUBE firm.

<b>Firm</b>	<b>ID</b>	<b>City/State</b>	<b>Amount</b>	<b>% of Contract</b>
Concrete Doctors	MUBE	Battleboro, NC	\$395,500.00	11%

*\*Browe Construction is a WUBE certified firm\**

**Contractor Workforce Diversity & Hiring Practices**

Workforce Diversity Summary Statement: According to the contractor’s responses to the “Contractor Workforce Diversity Questionnaire,” the contractor is a “medium employer (50 to 100 employees)”; consisting of “a mix of professional/skilled and unskilled” workers. The contractor believes it has a diverse workforce because their company demographics reflect the surrounding area demographics almost exactly and their home base is Selma, NC with population as follows: Caucasian 26%, African American 29%, Hispanic 43%. The contractor “did” list “many examples” of efforts it makes to have a more diverse workforce.

**Part A – Employee Diversity Breakdown Table for Primary Location**

Employment Category	Total Employees	Total Males	Total Females	M-----a-----l-----e-----s					F-----e-----m-----a-----l-----e-----s				
				White	Black	Hispanic	Asian or Pacific Islander	Indian or Alaskan Native	White	Black	Hispanic	Asian or Pacific Islander	Indian or Alaskan Native
Project Manger	2	2			1	1							
Professional	3	3		1	1	1							
Labor	27	27		7	10	10							
Clerical	3		3						1		1	1	
Totals	35	32	3	8	12	12			1		1	1	

**Part B – Employee Diversity Breakdown for the Consolidated Company**

Employment Category	Total Employees	Total Males	Total Females	M-----a-----l-----e-----s					F-----e-----m-----a-----l-----e-----s				
				White	Black	Hispanic	Asian or Pacific Islander	Indian or Alaskan Native	White	Black	Hispanic	Asian or Pacific Islander	Indian or Alaskan Native
Project Manger	4	3	1	1	1	1			1				
Professional	10	7	3	5	1	1			3				
Labor	52	52	0	7	18	27							
Clerical	3		3						1		1	1	
Totals	69	62	7						5		1	1	

**Attachments**

- Compliance Report
- Construction Contract