



**Date:** July 6, 2021

**To:** Wanda S. Page, Interim City Manager  
**Through:** W. Bowman Ferguson, Deputy City Manager  
**From:** Marvin G. Williams, Director of Public Works  
**Subject:** Contract SW-81, Public Works Street Maintenance Repairs 2021

**Executive Summary**

On June 25, 2021, the Department of Public Works (DPW) conducted the bid opening for Contract SW-81 Public Works Street Maintenance Repairs 2021. This contract is for the repair of asphalt, sidewalk, curb and gutter, driveway aprons and curb ramp repairs associated with Department of Water Management (DWM) utility cuts and sidewalk repairs at various locations throughout the City (Attachment A, Vicinity Map). The lowest responsive bid was submitted by Browe Construction Company of Selma, North Carolina.

**Motion**

To authorize the City Manager to execute contract SW-81 PW Street Maintenance Repairs 2021 with Browe Construction Company in the amount of \$1,259,430;

To establish a contingency fund in the amount of \$62,971.50; and

To authorize the City Manager to negotiate and execute change orders to the contract provided that the total contract does not exceed \$1,322,401.50.

**Background**

The Department of Public Works originally advertised the project on May 12, 2021 with a bid opening on June 17, 2021. Under formal bidding statutes three bids are required to open; only two were received. The project was re-advertised and the second bid opening was conducted on June 25, 2021.

In FY21 funds were allocated for work associated with maintenance of the City's water and sewer systems. The DPW Maintenance Division will perform spot repairs on broken streets, sidewalks, curb and gutter and driveway aprons where water/sewer repairs and new service installs were performed by crews from the DWM. Restoration and repairs to these locations are typically handled by the DPW Maintenance Division staff. However, due to the significant number of requests that are being directed to Public Works staff, the decision was made by department management to utilize the services of a contractor to assist with the completion of these repairs. The DPW maintenance repairs will occur at 350(+) different locations throughout the City.

**Issues and Analysis**

The following is a summary of bids received:

Company	Bid Amount
Browe Construction Company	\$1,259,430.00
SA Hauling and Utilities	\$1,505,380.00

**Alternatives**

City Council can choose to not proceed with this project and redirect the funding to another project. The City Manager can award the project since the bids received are competitive.

**Financial Impact**

Funds for this project are available in the following CIP account(s):

Water E&I Funds – Construction:	4100P002-732001-P0AD5	\$629,715
Sewer E&I Funds – Construction:	4100P002-732001-P2677	\$629,715
Sewer E&I Funds – Contingency:	4100P002-731900-P2677	\$62,971.50
		<u>Total= \$1,322,401.50</u>

**Equal Business Opportunity Summary**

The Equity & Inclusion Department reviewed the bid submitted by Browe Construction of Selma, NC to determine if they are in compliance with Ordinance to Promote Equal Business Opportunities in City Contracting. The goals for this project are MUBE 11% and WUBE 7%.

The Minority goal was met and the Women goal was exceeded. Browe Construction is in compliance with the Ordinance to promote Equal Business Opportunities in City Contracting.

**UBE REQUIREMENTS**

Browe Construction will utilize the following certified firms:

Firm	ID	City/State	Amount	% of Contract
Browe Construction	WUBE	Selma, NC	\$1,259,430.00	89%
Alosolum Lucas DBA Concrete Doctors	MUBE	Battleboro, NC	\$138,833.00	11%

*\*Browe Construction is a WUBE certified firm\**

**Contractor Workforce Diversity & Hiring Practices**

Workforce Diversity Summary Statement: According to the contractor’s responses to the “Contractor Workforce Diversity Questionnaire,” the contractor is a “medium employer (50 to 100 employees)”; consisting of “mostly unskilled workers. The contractor believes it has a diverse workforce because their company demographics reflect the surrounding area demographics almost exactly and their home base is Selma, NC with population as follows: Caucasian 25%, African American 29%, Hispanic 35%. The contractor did list many examples of efforts it makes to have a more diverse workforce.

**Part A – Employee Diversity Breakdown Table for Primary Location**

Employment Category	Total Employees	Total Males	Total Females	M-----a-----l-----e-----s					F---e---m---a---l---e---s				
				White	Black	Hispanic	Asian or Pacific Islander	Indian or Alaskan Native	White	Black	Hispanic	Asian or Pacific Island	Indian or Alaskan Native
Project Manager	7	6	1	4	1	1	0	0	1	0	0	0	0
Professional	5	3	2	3	0	0	0	0	2	0	0	0	0
Labor	41	41	0	7	15	19	0	0	0	0	0	0	0
Clerical	3	0	3	0	0	0	0	0	1	0	1	1	0
<b>Totals</b>	<b>56</b>	<b>50</b>	<b>6</b>	<b>14</b>	<b>16</b>	<b>20</b>	<b>0</b>	<b>0</b>	<b>4</b>	<b>0</b>	<b>1</b>	<b>1</b>	<b>0</b>

**Attachments**

- Contract
- Attachment A, Vicinity Map
- Compliance Report