



**Date:** November 21, 2017

**To:** Thomas J. Bonfield, City Manager  
**Through:** W. Bowman Ferguson, Deputy City Manager  
**From:** Marvin G. Williams, Director of Public Works  
**Subject:** Contract SW-53D, Raynor Street Pedestrian Improvements (TIP# EB-5704)

**Executive Summary**

On April 3, 2017, the Department of Public Works issued a Request for Letters of Interest (RFLOI) for engineering firms to provide engineering design services for four sidewalk projects. Letters of Interest (LOI) were received on April 27, 2017 from ten professional engineering firms. A selection committee reviewed all submittals, selected six firms for interviews, and distributed the four projects to four different firms. The selection committee recommended that the Raynor Street Pedestrian Improvements, SW-53D contract be awarded to Ramey Kemp & Associates, Inc. for design services (Exhibit A – Vicinity Map).

**Recommendation**

The Administration recommends that the City Council authorize the City Manager to execute a Design Services contract for SW-53D, Raynor Street Pedestrian Improvements (TIP# EB-5704) with Ramey Kemp & Associates, Inc., in the amount not to exceed \$92,305.70.

**Background**

Raynor Street Pedestrian Improvements (SW-53D) allows for the design of approximately 0.3 miles (1,700 LF) of new sidewalk along Raynor Street from N. Miami Blvd. to Hardee Street. The City entered into a Municipal Agreement with the North Carolina Department of Transportation (NCDOT) for this project on December 21, 2016. The estimated total cost of the project is \$364,435.00; with the cost for design being \$92,305.70. Construction is estimated to be completed in April of 2021.

The need for sidewalks on Raynor Street between North Miami Boulevard and North Hardee Street was identified in the DurhamWalks! Pedestrian Plan. The Raynor Street project was ranked number 31 in priority out of 235 ranked corridors in the 2011 update of the DurhamWalks! Pedestrian Plan, and was one of 24 “unfunded sidewalk construction priorities” adopted by City Council in 2011. In 2013 the project was submitted to NCDOT to compete for federal funding as part of NCDOT’s Strategic Prioritization SPOT 3.0 process. It was chosen for submission based on factors including the rank in the DurhamWalks! Plan, constructability, and competitiveness for federal funding based on NCDOT’s prioritization criteria. The federal funding is restricted to this project and the limits identified in the original application.

This project will improve pedestrian access to and from bus stops, housing, retail and other businesses. The federal funding for the project is with Transportation Alternatives Program (TAP) funds, and the project is in the approved Durham-Chapel Hill-Carrboro Metropolitan

Planning Organization (DCHC MPO) Transportation Improvement Program and State Transportation Improvement Program.

Since this is a federally funded project, federal guidelines will be followed. The RFLOI selection process is similar to the City's Request for Qualification (RFQ) process for professional services.

**Issues/Analysis**

The Public Works Department recommends awarding Contract SW-53D, Raynor Street Pedestrian Improvements (TIP# EB-5704) to Ramey Kemp & Associates, Inc. of Raleigh, N.C., in the amount of \$92,305.70.

**Alternatives**

The City Council may choose to not proceed with this project and redirect the funding to another project; however, the City would lose the federal funds for this project.

**Financial Impact**

The City must program the total cost of the project up front and seek reimbursement of the eligible expenses minus the local match.

This project is funded with Transportation Alternative Program (TAP) funds. These funds require a local match. For the engineering design portion of the project, there is a federal authorization in the amount of \$99,000.00 (\$79,200 federal and \$19,800 local).

The total budget for this project is \$364,435.00. After design, the remaining funds available for construction, inspection, testing, and right-of-way acquisition is \$272,129.00. The estimated cost to the City is \$100,435.00; which includes expenses that exceed the amount for which NCDOT will reimburse as detailed in the approved Municipal Agreement. Funds are available in the Federal-State Match CIP fund for this design contract.

CIP Transportation Federal-State Match: 3612LG00-731002-LC188 \$92,305.70

**UBE Summary**

This is a federally funded project and was not reviewed by the Department of Equal Opportunity/Equity Assurance for compliance with the Ordinance to Promote Equal Opportunities in City Contracting.

**WORKFORCE STATISTICS**

**Total Workforce:**

<b>Employment Category</b>	<b>Total Employees</b>	<b>Total Males</b>	<b>Total Females</b>
Project Manager	22	20	2
Professional	17	10	7
Technical	2	2	0
Clerical	7	0	7
Labor	0	0	0

Total	48	32	16
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**Male:**

Employment Category	White	Black	Hispanic	Asian or Pacific Islander	Indian or Alaskan Native
Project Manager	19	1	0	0	0
Professionals	10	0	0	0	0
Technical	2	0	0	0	0
Clerical	0	0	0	0	0
Labor	0	0	0	0	0
Total	31	1	0	0	0

**Female:**

Employment Category	White	Black	Hispanic	Asian or Pacific Islander	Indian or Alaskan Native
Project Manager	2	0	0	0	0
Professionals	7	0	0	0	0
Technical	0	0	0	0	0
Clerical	6	0	0	1	0
Labor	0	0	0	0	0
Total	15	0	0	1	0