



Date: December 8, 2016

To: Thomas J. Bonfield, City Manager
Through: Keith Chadwell, Deputy City Manager
From: Reginald J. Johnson, Director
Department of Community Development
Subject: Urban Ministries of Durham, Inc.
2016-2017 CDBG Grant Contract for Community Kitchen Meals for
Emergency Shelter Residents

Executive Summary

On April 18, 2016, City Council approved the FY 2016-2017 Annual Action Plan for the use of CDBG, HOME, ESG and General Funds. This Action Plan included a grant of Community Development Block Grant (CDBG) funds in the amount of \$82,800.00 to Urban Ministries of Durham (UMD), Inc. in support of meals for shelter residents prepared in their Community Kitchen. Urban Ministries of Durham’s Community Kitchen provides meals to Shelter residents and individuals in the community in need of this type of assistance with over 251,000 meals served during the previous fiscal year. Approximately 43% of these meals were provided to shelter residents. The Department of Community Development recommends the approval of the Urban Ministries of Durham, Inc. Subrecipient Contract in the amount of \$82,800.00 in support of their continuous efforts to provide meals prepared in the Community Kitchen to shelter residents.

Recommendation

The Department of Community Development recommends City Council 1) authorize the expenditure of \$82,800.00 in CDBG funds; and, 2) authorize the City Manager to execute a Subrecipient Contract with Urban Ministries of Durham, Inc. for support of their Community Kitchen.

Background

The goal of UMD is to assist homeless individuals obtain permanent housing by providing temporary shelter, nutritious meals and comprehensive counseling. UMD has housed and operated a Community Kitchen that provides three nutritious meals daily, seven days a week, to shelter residents and other individuals affected by poverty in the Durham community for the past 15 years. Meals are provided to shelter residents as a part of UMD’s Journey Program that assists with the residents’ move to permanent housing through comprehensive case management. Dedicated volunteers from local congregations, businesses, community groups, and schools provide the majority of the labor to minimize costs. UMD partners with local grocery stores and the Food Bank that donate 65% of the food served. The food preparation and service is coordinated by Urban Ministries’ full time chef and kitchen manager with an average of 620 meals prepared and served on a typical day.

Issues/Analysis

The Durham Point in Time count conducted in January, 2015 concluded that of the 813 people living without shelter, the vast majority were adults. Approximately 94% of the individuals served by UMD are single, homeless adults. During the fiscal year ending June 2015, a total of 899 homeless individuals were housed in UMD's emergency shelter with 108,000 meals provided to shelter residents.

Urban Ministries of Durham, Inc. projects a need to provide a minimum of 96,000 meals in FY 2016-2017 to accommodate a total of 900 homeless shelter residents while assisting them to transition to and maintain permanent housing.

Alternatives

The Council may elect not to authorize the execution of this contract and/or not to approve the amount allocated, in which case Urban Ministries of Durham, Inc. would be unable to effectively assist shelter clients and others in the community with no other means of meeting their basic need for nutrition.

Financial Impacts

CDBG funds are budgeted and available for this project. There will be no impact on the General Fund.

EBOP Summary

This item is part of an annual grant process and was not reviewed by the Department of Equal Opportunity/Equity Assurance for compliance with the Ordinance to Promote Equal Business Opportunities in City Contracting.

Attachment

Subrecipient Contract